

## INTERREG IVC Info Point South

### General advice to Applicants for the second call for proposals

The INTERREG IVC Info Point South is located in Valencia/Spain. We offer advice and support for applicants from **Cyprus, Greece, Italy, Malta, Portugal and Spain** in developing applications for the second call for proposals.

By email and phone you can reach us as follows:

**By email:** [IP-South@interreg4c.eu](mailto:IP-South@interreg4c.eu)

**By phone:** +34/ 96 315 33 19

Before contacting us, please check carefully whether the information you need is already available on the INTERREG IVC website [www.interreg4c.net](http://www.interreg4c.net). Please read in particular the FAQ section and the Programme Manual.

### Individual Project Consultations

If you would like to meet with the Info Point South to discuss your project idea and related questions in person, note that individual consultations for Lead Applicants will be organised in:

- **Valletta, Malta on 6 November 2008**
- **Nicosia, Cyprus on 13 November 2008**
- **Rome, Italy on 18 and 19 November 2008**
- **Valencia, Spain on 1 and 2 December 2008**
- **Lisbon, Portugal on 4 and 5 December 2008**

Each consultation will last 45 minutes at the maximum and is exclusively reserved for the benefit of INTERREG IVC Applicants of the second call. These applicants are public bodies or bodies governed by public law, as defined in the INTERREG IVC Operational Programme.

To register, please complete the Info Point South Registration Form and return it to: [pilar.diez@interreg4c.eu](mailto:pilar.diez@interreg4c.eu).

You will receive a confirmation of your request by email. You should not make any travel arrangements unless you have received this confirmation. Further practical information will be sent to you together with the confirmation of your registration.

For organisational reasons, only email requests completed with the above-mentioned Registration Form can be accepted.

### Lead Applicant Seminar

The Info Point South will organise one Lead Applicant Seminar, which will take place **on 18 November 2008 in Rome, Italy**.

The objective of the seminars is to give detailed and structured support to Lead Applicants in developing their applications in conformity with the programme requirements. The seminars will start with a plenary morning session (9:00 to 13:00). The Info Point South will inform Lead Applicants about frameworks conditions, in relation to project activities, financial aspects and communication requirements.

In the afternoon the Info Point team will be available for individual consultations arranged before-hand by appointment. Conditions for these consultations are the same as specified above.

1 <sup>st</sup> day	
9:00 – 9:15	Opening/Welcome
9:15 – 9:30	INTERREG IVC Programme features, incl. First call results
9:30-10:00	Preparing an INTERREG IVC Application: Project activity
10:00 – 10:30	Questions & Answers
10:30 – 11:00	<i>Coffee break</i>
11:00 – 11:30	Preparing an INTERREG IVC application: Financial and legal aspects
11:30 – 11:45	Eligibility requirements
11:45 – 12:15	Questions & Answers
12:15 – 12:30	Communication requirements
12:30 – 13:30	<i>Lunch break</i>
Afternoon	Individual consultations (by appointment)
2 <sup>nd</sup> day	
Whole day	Individual consultations (by appointment)

To register, please complete the Info Point South Registration Form and return it to: [IP-South@interreg4c.net](mailto:IP-South@interreg4c.net).

### Information Days

**National Information Days** will be organised in the IP South area. They will take place on:

- **06 November 2008 in Valletta, Malta**

To register, please contact Ms Caroline Borg at [caroline.b.borg@gov.mt](mailto:caroline.b.borg@gov.mt).

- **13 November 2008 in Nicosia, Cyprus**

To register, please contact Ms Constantia Constantinou at [cconstantinou@planning.gov.cy](mailto:cconstantinou@planning.gov.cy) or Mr George Stavrinides at [gstavrinides@papd.mof.gov.cy](mailto:gstavrinides@papd.mof.gov.cy).

- **1 December 2008 in Valencia, Spain**

To register, please contact Ms Mercedes Monterde Rubio at [mmonterde@sgpg.meh.es](mailto:mmonterde@sgpg.meh.es).

You will receive confirmation of your successful registration by email. You should not make any travel arrangements unless you have received this confirmation. Further practical information will be sent to you together with the confirmation of your registration.

For organisational reasons, only email requests completed with the above-mentioned Registration Form can be accepted.